

## **Scheduling of Lessons**

90% of respondents to the parent/guardian/student survey indicated that they really value the structure provided by following the school timetable either in live lessons or following assignments. The school day begins at 9.05am and finishes at 3.40pm. There should be no lesson outside of these times or during Morning Break or Lunchtime.

Teachers will continue to strive to deliver 50% of their timetabled lessons with their students “live online” and will provide assignments to be completed during their remaining classes. This arrangement applies to all subjects.

Students must continue to try their best to log into the relevant Team for all their classes as per timetable. We appreciate this is not always possible – occasionally a student may miss a lesson due to some responsibilities at home. Depending on their situation a teacher may go “live online” for a class that is planned for an assignment.

Unfortunately, it is not possible to schedule classes in advance. This is a child protection and anti-bullying matter. MS Teams are working on settings that would permit the pre-scheduling of lessons, but it is a work in progress.

### **We have asked teachers;**

*“Please do not schedule “online lessons” in advance of your classes – five minutes is ideal – this permits you to monitor communication in the Team.”*

### **Why?**

1. Unfortunately, where a teacher schedules a “meeting” in advance of the “online lesson” – a student(s) can call up their own “meeting” resulting in unmonitored communication between students. Regrettably this is an opportunity for bullying etc., the majority of which would remain unreported. We are unwilling to expose any of our students to this risk. This is the “**child protection and anti-bullying matter**”. Teachers must then cancel “meetings” at the end of the lesson to prevent further unmonitored communication.
2. Teachers must schedule “meetings” to prevent students turning off microphones of teachers and fellow students - students messing with other students during class.

Teachers will strive to indicate to their students at the end of an online class the time of the next “live lesson” or they will put it up in “Posts” within the Team.

*Everyone can only do their best!*